

Dear Prospective Volunteer,

Thank you for your interest in volunteering at the Barbara Kettle Gundlach Shelter Home. Volunteers are an integral part of our organization and I believe that volunteers find their work here interesting and personally rewarding.

The Shelter Home was created in 1980 in order to put an end to domestic violence in the lives of abused women and their children. We provide a safe, non-threatening environment for women to get their thoughts together without fear of abuse. We help them gather information they need so they can make their own life decisions.

Listed below are the jobs available to volunteers. A description of each position is included.

Crisis Phone – Answering the crisis and business phones. Volunteer hours between 5:00 p.m. and 10:00 p.m. Monday through Friday and 10:00 a.m. to 10:00 p.m. on Saturday and Sunday.

Child care – Working with children on a one-to-one basis or in a group setting. Child care is provided while the mother is in a meeting or at an appointment.

Cleaning – Basic household cleaning.

Training is provided in Empathy, Crisis Intervention, and Shelter Home policy. If you have any questions, or would like further information, please feel free to call me at 337-5632.

Please fill out the enclosed application and return it to me at the
Barbara Kettle Gundlach Shelter Home, attn.: Tammie, P.O. Box 8, Calumet, MI 49913

Once again, thank you for your interest. I hope to hear from you soon.

Sincerely,

Tammie M. Dupuis
Program Manager

VOLUNTEER APPLICATION

Name _____ Birthdate _____

Address _____ City _____ Zip _____

Email _____ Phone _____

Occupation _____

If you are under the age of 18, please have your parent(s) or guardian sign below.

X _____

Where did you hear of the opportunity to volunteer at the Shelter? _____

Why do you want to volunteer for the Barbara Kettle Gundlach Shelter Home? _____

Have you ever been convicted of a crime? Yes _____ No _____ If yes, please specify _____

Do you have any experience volunteering? Yes _____ No _____ If yes, please list.

Agency _____ Position _____

Agency _____ Position _____

Agency _____ Position _____

Have you had any personal or professional experience in dealing with domestic violence?

Yes _____ No _____ Briefly describe _____

Areas of interest Crisis Phone _____ Child care _____ Cleaning _____ Other _____

REFERENCES (Name and phone number)

1. _____

2. _____